



MINUTES
Of the
Finance & Administration Committee
Community Services Committee
Operations Committee
Of Council

Held Monday, November 3, 2008
City Council Chambers
4:00 p.m.

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PRESENT: Mayor Compton
Councillor W. Cuthbert
Councillor C. Drinkwalter
Councillor D. McCann
Councillor R. McMillan
Councillor A. Poirier
Councillor C. Van Walleghem
B. Preisntanz, CAO
J McMillin, City Clerk
R. Perchuk, Operations Manager
S. McDowall, H.R. Manager
K. Brown, Finance & Admin. Manager
C. Neil, Recreation Services Manager

FINANCE & ADMINISTRATION COMMITTEE

A. PUBLIC INFORMATION NOTICES AS PER BY-LAW
NUMBER 144-2007

Take Notice that in keeping with Notice By-law #144-2007 Council intends to approve the following at its Monday, November 10 Meeting:

N/A

B. DECLARATION OF PECUNIARY INTEREST & THE GENERAL
NATURE THEREOF

- 1) On Today's Agenda
- 2) From a Meeting at which a Member was not in Attendance
There were none declared.

C. MOTION - CONFIRMATION OF MINUTES

Moved by D. McCann, Seconded by A. Poirier, and Carried:-
THAT the Minutes of the last regular meeting held October 14, 2008 be confirmed as written and filed.

D. STANDING COMMITTEE DEPUTATIONS:-

E. REPORTS:

1. Appointment to Kenora Municipal Non-Profit Housing Corp.

RECOMMENDATION:

THAT Council hereby appoints Dean Barclay to the Kenora Municipal Non-Profit Housing Corporation with a term to expire November 30, 2010.

Recommendation approved.

JMcMillin

2. Meeting with Premier McGuinty

RECOMMENDATION:

THAT authorization is hereby given for Mayor Compton to attend a meeting in Toronto with Premier Dalton McGuinty on Wednesday, November 12, 2008; and further

THAT all eligible expenses in accordance with Council's Travel & Per Diem Policy be and are hereby authorized.

Recommendation approved.

JMcMillin

3. By-law/Agreement with Aero Modelers

RECOMMENDATION:

THAT Council give three readings to a by-law to amend By-law Number 86-2005 being a By-law to authorize the Execution of Agreements between the Corporation of the City of Kenora, the Lake of the Woods Aero Modelers and the Crown with respect to premises known as the Tri-Municipal Landfill Site.

Recommendation approved (resolution and by-law).

JMcMillin

4. Review of Police Spending- Review of Analysis

Charlotte Edie, Deputy Treasurer attended the meeting while this item was discussed and the report reviewed.

Councillor Poirier explained he would like to have seen a 'picture in time' analysis to determine if we were in line with what was budgeted, noting that when you take out the adjustments, KPS is actually under budget.

Councillor McCann mentioned that estimates aside, if KPS is under budget will they stay under because there are overages in other areas, i.e. training.

It was noted the Board has not reviewed budget statements in quite some time and Councillor Poirier can't speak to what will happen by the end of the year, but agreed that some areas are over and some are under. Councillor McCann mentioned that all departments review their budgets throughout the year on a regular basis.

Councillor Poirier questioned what the purpose was for this review.

Councillor McMillan explained that as Chair of Finance he requested this item be placed on the agenda as information only; no decisions or recommendations were expected to follow as a result.

Information only – File.

JMcMillin

5. Build Canada Funding Project

RECOMMENDATION:

THAT Council of the City of Kenora make application under the Build Canada Fund –Communities Component for funding for a new water and sewer marine line located in Safety Bay.

Recommendation approved.

JMcMillin

6. City of Kenora Succession Planning

RECOMMENDATION:

THAT Council of the City of Kenora give three readings to a by-law authorizing the new City of Kenora Succession Planning Policy HR 1-6.

Recommendation approved.

JMcMillin

7. LAS Electricity Procurement Program

RECOMMENDATION:

THAT the Council for the City of Kenora endorse the Electricity Procurement Program in partnership with Local Authority Services (LAS), a wholly owned subsidiary company of the Association of Municipalities of Ontario; and

THAT the execution of an Agency Appointment Agreement with Local Authority Services be approved, recognizing that as agent, LAS will negotiate all required electrical purchases on behalf of all procurement program members and that the details of all contracts will immediately be communicated to all program members; and

THAT Council authorize Local Authority Services, through its appointed agent, to have access to electricity consumption data from the local electrical utility on an as needed basis, in order to compile load profile information for the procurement program; and

THAT the Mayor and Clerk be authorized to execute authorizing bylaws on behalf of the Corporation with respect to commodity price hedging agreements; and

THAT the Mayor and Clerk be authorized to execute and sign documents on behalf of the Corporation and manage program-related decisions in accordance with this Policy and the Municipal Act; and further

THAT the Mayor and Clerk be authorized to execute authorizing by-laws, make declarations and certify documents on behalf of the Corporation with respect to commodity price hedging agreements of the Corporation.

Recommendation approved.

The Mayor asked if any research had been done in determining if municipalities already participating in this program are happy with it; Karen advised she would ask John Nabb and if there is such information available it will be shared with Members of Council on or before Monday’s meeting.

8. Section 357 – Cancellation & Refund of Taxes

RECOMMENDATION:

THAT the Section 357 tax adjustments totaling \$93,015.61, (plus applicable penalty adjustment), with potential refunds of \$91,838.56, be approved.

Recommendation approved.

Cuyler Cotton of Dovetail Resources attended to provide Committee with a short Power Point photo presentation on the Strategic Plan that will be conducted throughout the schools.

9. Dovetail Proposal – Strategic Community Planning Process

RECOMMENDATION:

THAT Council of the City of Kenora hereby accept the proposal from Dovetail Resources to undertake a Strategic Community Planning Process as detailed in the documents attached to the CAO’s October 31, 2008 report; and

THAT a deposit of \$5,500.00 be authorized representing 10% of the contract price plus design and production fees; and further

THAT three readings be given to a by-law ratifying an agreement with Dovetail Resources.

Recommendation approved (resolution and by-law).

10. Kenora Golf & Country Club Loan Proposal

Karen advised she will circulate the report later today and recommends this item be tabled pending further information from the KGCC.

Committee concurred to place this item on hold.

OTHER BUSINESS

Preliminary Budget Meeting

It was recommended a preliminary budget meeting be arranged on Monday, November 10 between 3:30 p.m. and 4:45 prior to the Council meeting. The Clerk will advertise this public meeting on the Portal.

ITEMS ON HOLD:

- **NOMA/KDMA – Levy**
- **Draft Policy - Political Contributions**

NEXT MEETING

- **Monday, December 8, 2008.**

JMcMillin

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COMMUNITY SERVICES COMMITTEE MINUTES

November 3, 2008 at 4:40 p.m.

A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 144 -

2007

N/A

B. DECLARATION OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF

1) On Today's Agenda

2) From a Meeting at which a Member was not in Attendance

There were none declared.

C. MOTION - CONFIRMATION OF MINUTES

Moved by C. Drinkwater, Seconded by R. McMillan, and Carried:-

THAT the Minutes from the last regular meeting held October 14, 2008 be confirmed as written and filed.

D. REPORTS:

L.O.W. Hospital Foundation – Hydro Costs for Christmas Lighting

RECOMMENDATION:

THAT Council hereby provides permission to the Lake of the Woods District Hospital Foundation to display the lighted structures for the Annual Tree of Life campaign along the Harbourfront Greenbelt; and further

THAT the City approve paying for the power to light the structures decorating the Harbourfront Greenbelt from November 29, 2008 to January 7, 2009, to assist the Lake of the Woods Hospital Foundation fundraising program.

Recommendation approved.

JMcMillin

Recreation Department - Quarterly Report

Councillor Van Walleghem circulated copies of the report to Committee. Committee asked if there could be comparables on the 2007 and 2008 memberships.

Councillor McMillan would like to see statistics on the number of summer residents and students attending the facility.

It was also suggested to illustrate comparables on growing/declining memberships.

HOLD

NEXT MEETING: Monday, December 8, 2008.



OPERATIONS COMMITTEE MINUTES

November 3, 2008 at 4:52 p.m.

A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 144-2007

N/A

B. DECLARATION OF PECUNIARY INTEREST

1) On Today's Agenda

2) From a Meeting at which a Member was not in Attendance

There were none declared.

C. MOTION - CONFIRMATION OF MINUTES

Moved by C. Van Walleghem, Seconded by A. Poirier, and Carried:-

THAT the Minutes from the last regular meeting held October 14, 2008 be confirmed as written and filed.

D. REPORTS

ROADS

1. Amendment to Traffic Regulation By-law

4th Ave. South from 8th St. South – Rate of Speed

RECOMMENDATION

THAT the City of Kenora Traffic Regulation Bylaw 127-2001 be amended to include the following additions to Schedule T "Rate of Speed" 40 Kilometers Per Hour Zone, as follows:

	<u>Column 1 STREET</u>	<u>Column 2 LOCATION</u>	<u>Column 3 MAXIMUM SPEED</u>
Add:	Fourth Avenue South	From Eighth Street South to Old Chalet Lane.	40 kilometers per hour
Add:	Lakeside Crescent	From Fourth Avenue South to the south end of Third Avenue South	40 kilometers per hour
Add:	Third Avenue South	From Lakeside Crescent to Lakeside Crescent	40 kilometers per hour
Add:	Old Chalet Lane	From Fourth Avenue South easterly to the end.	40 kilometers per hour

Recommendation approved (resolution and by-law).

JMcMillin

2. Municipal Roads Snow Clearing Policy

RECOMMENDATION

THAT the Council of the Corporation of the City of Kenora adopt the following "Winter Maintenance Policy and Procedure", as attached hereto; and further

THAT Council give three readings to a by-law for this purpose.

Recommendation approved (resolution and by-law).

JMcMillin

OTHER BUSINESS

N/A

NEXT MEETING:

- **Monday, December 8, 2008**

MOTION TO ADJOURN

Moved by R. McMillan, Seconded by A. Poirier, and Carried:-

THAT this meeting be and is hereby adjourned at 5:10 p.m.